

## **Project Advisory Team Minutes**

**Monday, Oct. 21, 2002**

**6 p.m., Speakeasy offices**

**Beltown**

### **Attendees**

Kerry Lasko, Parks Department

Toby Ressler Parks Department

Barbara Sheldon, PAT member

Greg Waddell, PAT member

Bea Kumasaka, PAT member

Janis Ford, PAT member

Brian Sweeney, Seattle Housing Authority

The group discussed updated schedule, the consultant selection process and development issues.

The Low Income Housing Institute (LIHI) will create a 'turn key' space for parks that will be turned over when construction is complete for a lump sum of \$1.9 million (the levy amount allocated). The group proposed that architects be invited to submit their qualifications and will be evaluated by a committee comprised of LIHI staff, a Parks Department staff person and a member of the PAT.

The following rating criteria was developed and agreed upon in the PAT meeting.

**Rating Criteria:** The Evaluation Committee will weight their ranking of consultant team qualifications as follows:

1. The consultant team's relevant experiences in planning and design of urban infill, mixed-use buildings, similar in size and scope to the project contemplated, including knowledge of design needs for public spaces.
2. Demonstrated knowledge of design needs and budget constraints for affordable multifamily housing.
3. Demonstrated understanding and experience with sustainable design.
4. Experience in working with governmental agencies and community groups, and knowledge of the Design Review process.
5. A record of meeting contract schedules and budgets.
6. Management organization and team members' experience.